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About Us

Social Investment Scotland (SIS) are a social investment finance intermediary (SIFI) operating across Scotland and beyond. Their mission is '*to connect capital with communities, to make a real, measurable and sustainable impact upon peoples' lives.*'

Social Investment Scotland's strategy to 2030, Building an Impact Economy, highlights their approach to enabling social and environmental impact through society and economy. By 2030, they aim to provide 5,000 enterprises with the tools, support, inspiration and connections to create greater social impact; and to connect 5,000 social entrepreneurs, enterprises and third sector organisations with mission-aligned investment and support.

Values

- **Purpose:** we are purpose-driven - we are committed, innovative and impactful
- **Integrity:** we do what we say- we are reliable, honest and consistent
- **Unique:** we embrace the power of difference- we are inclusive, open and ethical
- **Partnership:** We grow strong partnerships- we are collaborative, confident and respectful

Diversity, Equity, and Inclusion (DEI)

At SIS, they value the diversity of people and ideas. They have been developing DEI activities over several years and work alongside expert partners to provide ways for the SIS team, board, investees, customers, and other stakeholders to develop their own knowledge, confidence, and DEI practice. This statement describes why we consider DEI important; our approach; DEI actions so far, and our aspirations for the future. Our DEI progress report is available [here](#).

Reasonable Adjustments: We believe all team members should feel valued, supported and comfortable to be themselves at work. We are happy to consider any reasonable adjustments that applicants may need during the recruitment process, and you will be asked whether you require any during your application. We also offer reasonable adjustments at work.



Mission and Vision

The SIS vision, or 'north star' in line with their strategy has a number of aims:

- Enterprises will be provided with the tools, support and inspiration to plan, create and scale their social impact
- Governments and their agencies can partner with social enterprises in a range of different ways, but particularly to enhance the delivery of social impact
- Social entrepreneurs receive aligned investment and support
- Consumers and businesses can purchase products and services from social enterprises
- Investors of all kinds can make purposeful investments for a financial and social return

Since 2001, they have invested over £150m in more than 550 organisations, primarily in Scotland, but also elsewhere in the UK. Their [2023 Impact Report](#) provides more information about the depth and variety of their work.





Purpose of the Role

At the heart of our organisation lies the finance team, who play a pivotal role in ensuring the health, stability and growth of SIS. Reporting into the Head of Finance and Operations, this role as Fund Accountant will business partner a range of key stakeholders within the organisation with a key focus on the investment team as they deploy capital.

With a large and varied portfolio of customers within the organisation, you will ensure fund accounts are prepared for third parties, lead on communicating this information to investors and track fund performance. You will also be the 'go to' when developing models to support with new fund opportunities.

You will have previous fund experience either working in a similar environment or within financial services, or perhaps working for another social enterprise investment platform where you will have a full understanding of preparing management accounts, quarterly forecasts and ability to liaise with a range of key personnel.

Role and Responsibilities

- Preparing monthly fund management accounts and quarterly forecasts and liaising with key internal and external stakeholders as required
- Liaising with the investment team on projected deployment of funds and in turn, liaising with investors on capital drawdowns
- Preparing quarterly fund reporting for investors and leading on conversations relating to this
- Overseeing the collections process for each of the funds you are responsible for, ensuring these are accurate, on time and reflected in the investment management system correctly
- Calculating quarterly repayments to investors based on capital and interest repayments received
- Analysing and tracking fund performance through fund modelling
- Developing modelling to support with new fund opportunities
- Liaising with the investment team and investment management system to ensure system continues to meet fund needs
- Liaising with auditors on relevant fund accounts as required



Qualifications and Experience

Relevant Experience

- Sound knowledge of preparing fund and statutory accounts in a similar organisation
- Ability to build strong relationships and communicate with stakeholders at all levels of the business
- Ability to communicate complex financial strategies to lay persons to enable informed decision-making throughout the business
- Experience working in an investment, fund or financial service organisation would be advantageous
- Strong understanding of preparing financial models or adjusting existing financial models

Skills and Abilities

- Qualified Accountant (CA, ACCA, CIMA or equivalent) or qualified by experience
- Experience in using and developing ERP systems
- Work independently as well as within a team
- Excellent organisational skills; ability to work to deadlines
- Excellent communication skills (verbal and written)

Personal Qualities

- Strong positive attitude and an ability to find creative and flexible solutions
- Resilient when faced with challenges and deadlines
- Ability to quickly develop good working relationships with colleagues



Salary: From £45,000

Location: Edinburgh

Benefits of Working at Social Investment Scotland

- The privilege, and responsibility, of working for a leading organisation with an ambitious mission
- Competitive salary and benefits package
- Flexible and hybrid working arrangements
- A range of formal and informal training and learning opportunities
- 39 days holiday (including mandatory days for Christmas and New Year)
- Competitive pension scheme (8% SIS contribution / 4% colleague contribution)
- Life insurance
- Hybrid working arrangements with options:
 - *The team is primarily based at home with occasional days in SIS's Edinburgh-based office (agreed on a case-by-case basis but normally 1-2 days per week)*
 - *Team members can also use community or co-working venues*

For more information on remuneration, please contact **Will Dodds** at **Rutherford Cross**.



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The Recruitment Process

- To find out more about the role, please contact Will Dodds at Rutherford Cross by emailing willdodds@rutherfordcross.com
- Selected professionals will then be invited to interview with selected shareholders and stakeholders
- All third-party applications, enquiries and direct approaches to Social Investment Scotland will be referred to Rutherford Cross

