



POSITION PROFILE

Management Accountant



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Greenvale stands as a prominent player in the UK's agricultural landscape, renowned for its role as a leading supplier of fresh and organic potatoes. Its success is deeply rooted in its ability to foster strong and collaborative relationships across its extensive supply chain network.

At the heart of its operations is a commitment to ensuring a consistent and high-quality supply of fresh produce year-round. With two strategically located packing facilities, Greenvale caters to the needs of retailers, wholesalers and processors, drawing from a network of approximately 200 UK growers. These growers, many of whom receive seed from Greenvale, contribute to the company's mission of maintaining consistency and excellence throughout its supply chain operations.

In addition to its focus on supply chain efficiency, Greenvale places a strong emphasis on meeting the demands of its retail and processing partners. Through a deep understanding of market trends and consumer behaviour, it is able to adapt its offerings to align with evolving preferences and priorities, ensuring a mutually beneficial relationship with its customers.

Moreover, its commitment extends beyond commercial endeavours with a dedicated focus on environmental sustainability and community engagement. As pioneers in the fresh potato sector, Greenvale actively seeks out technological advancements to enhance industry efficiency and minimise its environmental footprint. By championing responsible business practices and engaging with local communities, it demonstrates its commitment to making a positive impact beyond its bottom line.

Greenvale's position as a leading supplier of fresh and organic potatoes is a testament to its dedication to excellence, innovation, and sustainability. Through its collaborative approach to business and unwavering commitment to meeting customer needs, it continues to drive positive change within the industry while simultaneously benefiting stakeholders and communities alike.

The location in Duns services retail and non-retail customers to the tune of approximately 50,000 tonnes of fresh potatoes per year and employs around 70 staff on varying shift patterns. In addition to its packing operations, Greenvale also has a substantial growing operation based at Duns and grows around 3,000 acres across the UK. This finance role is standalone, with other finance personnel based in March, Cambridgeshire, and Burrelton, Perthshire. Duns has a small salaried team including Operations, Procurement, Engineering, Growing and Trading.



Job Title:	Management Accountant
Reports to:	Finance Manager
Location:	Duns

Position Overview

To provide Commercial and Operational financial information to help drive site performance, as well as decision support, insight and challenge to all other functions on-site.

Key Tasks and Responsibilities

General:

- Preparing weekly / monthly results for the site with supporting analysis of key variances covering detailed review of commercial performance, operational performance and key business KPIs and business drivers
- Manage period and year-end closure, ensuring all necessary reconciliations are undertaken and all supporting documentation is available for review
- Ensuring completeness of all transactions undertaken within the ERP system (e.g. stock transactions)
- Preparing and reviewing budgets, forecasts and long-term plans ensuring that the local site management is responsible and accountable for any key assumptions made
- Leading the year-end and half-year stock count
- Assisting in the preparation of year-end statutory accounts
- Assisting the Site Director, Finance Manager, Operations and Commercial teams with ad hoc projects
- Involvement in site continuous improvement projects
- Key member of the local management team and finance leadership team
- Supporting the Site Director and site management teams with financial insight to enhance key commercial decision-making covering pricing decisions, operational performance, capex appraisal (both pre- and post-investment) and efficiency improvements
- Acting as an independent business partner providing robust procedures / guidance to the site management teams and improving and driving accountability across the site
- Seeking to improve financial awareness and understanding across the site / functions
- Continuously seeking to improve site stock control covering raw materials, packaging stock, spares and boxes and to improve forecasting of payments and to facilitate more accurate cash flow forecasting
- Maintaining accurate record-keeping systems – both manual and computerised where applicable



- Communicating KPIs and monitor and measure performance against the KPIs, taking appropriate action when required

Financial Responsibilities:

- Monitoring and managing expenditure to maintain budgets and communicating any anticipated variances with a particular focus on the future
- Communicating KPIs, monitoring and measuring performance against the KPIs, and taking appropriate action when required
- Completing weekly accounts and period end in a timely manner

H&S Responsibilities:

- Ensuring you, your team and any visitors comply with all Health and Safety procedures in the area under your control
- Be responsible for your own safety and do not jeopardise the health and safety of others

Environmental Responsibilities:

- Understanding and complying with the Company environmental policy





The key candidate requirements for the position include:

- CIMA or ACCA qualified, working towards accreditation (>70% completed) or QBE
- Experience within food manufacturing or Fresh Produce sector helpful, but not essential
- Conversant with all Microsoft Office programmes, particularly advanced Excel
- Strong ERP systems knowledge (ideally Nav)
- Ability to communicate in a clear and concise manner
- Accept and thrive on accountability
- Happy to drive improvement and lead change projects
- Adaptable to work such hours as may be reasonably required for proper performance of your duties
- Ability to travel in accordance with the needs of the business
- Be uncompromising where Health, Safety and welfare are concerned





Salary:	Competitive in line with experience (support to complete qualifications as an option)
Company Pension:	Up to 6% company contribution – salary sacrifice scheme and income protection if you join the pension scheme
Holiday Entitlement:	32 days, inclusive of public holidays, increasing to 34 with service
Additional Benefits:	Bonus scheme varies from year to year and is based on company performance Life assurance (3x salary) Electric vehicle salary sacrifice scheme Free Potatoes!
Hours:	Monday – Friday, 8:30am-5:00pm. Weekly presence on-site is required, but working from home is possible



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The Recruitment Process

- Initial interviews are with our retained advisors at Rutherford Cross
- First-round interviews are with the HR Director and Operational Finance Manager
- Second-round interviews are with the Operational Finance Manager and Finance Director
- Applications should be sent to Noortje Teeuwen at Rutherford Cross
- All third-party applications, enquiries and direct approaches to Greenvale will be referred to Rutherford Cross