



ENVIRO-CLEAN

POSITION PROFILE

Financial Controller



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Enviro-Clean Scotland Limited (EVCSL) is a leading provider of liquid waste collection and disposal, operating throughout Scotland. EVCSL has a broad client base, covering four main sectors: Water and Wastewater, Industrial, Infrastructure and Domestic. The client base includes large public or private organisations such as Scottish Water and Veolia, through to SME companies, and down to individuals such as septic tank owners.

EVCSL is a privately owned company employing around 240 personnel, with three operating depots giving coverage to the whole of Scotland. EVCSL's vehicle fleet is around 120 strong, with vehicles from articulated tankers and mobile treatment units down to van size. EVCSL owns its main depot in East Kilbride; and rents its others in Grangemouth and Peterhead.

EVCSL has an ethos of fast-paced and responsive delivery to client needs. The range of services offered by EVCSL, and its determination to meet client needs, means it is a market leader in its field. Enviro-Clean believes that its first goal is satisfying customer needs in the safest possible way. The business is constantly improving its working practices and investing in cost-effective products that also deliver value for money to customers and remove risk to staff.

Health, Safety, the Environment and **Quality** are the four cornerstones of the business, and Enviro-Clean strives to ensure work is carried out with minimal impact on their surroundings and its inhabitants and in a sustainable manner in order to protect today for tomorrow.

The company's ability to take risks in investing in new technology for its customers' benefit has been central to the development of the business since its formation in 1997. Last financial year, EVCSL posted record revenues of £24.88m and profits of £4.61m after taxes. EBITDA was recorded as £7.26m.





Direct Supervisor: Finance Director

Direct Reports: Accounts Team

Functional Reports: All Employees

The Financial Controller's main role is to support the Finance Director and take day-to-day responsibility for the accounts department.

Key Responsibilities

- Day-to-day management of the finance function, including overseeing the accounts team in a managerial capacity
- Preparing monthly Management Accounts including detailed analysis and commentary for the FD
- Preparing/overseeing the month end P & L, Balance Sheet and Cashflow reconciliations and analysis including suite of key KPIs with FD
- Providing full support to FD for budgeting and forecast process
- Cashflow forecasting and day-to-day cash management alongside Assistant Accountant
- Producing year-end Statutory Accounts, including support for external auditors alongside FD
- Supporting FD on process and systems improvement, optimising existing systems in addition to helping select new systems
- Managing and maintaining Asset Register and HP Deals
- Assisting and collaborating with FD on projects





Parameters for Success

Key Metrics:

- Working capital
- Operating cash flow
- Debtor days
- Creditor days
- Deadline dates met
- Peer to peer feedback on service to other departments

Key Interdependencies:

- Internal Stakeholders
 - All employees
- External Stakeholders
 - Customers
 - Suppliers
 - Investors
 - Banks
 - Auditors
 - HMRC
 - Government bodies





Thoughts on Preferred Candidate

The successful candidate will be either a fully qualified or qualified by experience accountant who has previously held the role of Financial Controller in another fast-paced SME environment.

The role requires a candidate who is an experienced people manager and someone who can lead the day-to-day planning of the workload of a sizeable team. It will involve regular review, mentoring, and assisting when required, so will require a 'hands-on' approach.

Previous experience of using Sage Line 50 will be important as well as having exposure to all aspects of finance throughout their career from transactional finance through to financial reporting.

Behavioural Competencies:

- Demonstratable leadership skills are all essential to the role
- Cross-functional working
- Excellent communicator
- The capability to successfully manage and support an account team
- The capability to support the FD

Critical Competencies:

- Commercial and business awareness
- An enquiring mind
- Problem solving
- Prioritisation
- People skills
- IT skills
- Leadership skills
- Honesty and integrity
- Positive work ethic
- Resilient and confident



Salary:	An attractive financial package is on offer, commensurate with skills and experience
Benefits:	Company pension scheme, bonus scheme, and employee assistance programme
Location:	East Kilbride, with occasional travel to Grangemouth and Peterhead offices



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The Recruitment Process

- Initial interviews are with our retained advisors at Rutherford Cross
- Next stage interviews are with the Director of Finance and HR Director
- Applications should be sent to Hazel Wynn at Rutherford Cross:
hazelwynn@rutherfordcross.com